

SKAGIT EMS COUNCIL GENERAL COUNCIL MINUTES

March 23, 2000

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Meeting called to order at 7:00 PM, Cranberry Tree, Mount Vernon, by President John Bird. Self introductions by those present: Dan Costanti, Erv Lindall, Diane Speer, Bill DeHon, Dave Skrinde, Dennis Taylor, John Church, Dave Montague, Jim Porch, Alice Clark, Judd Wilson, Evan Swanson, Jeff Lee, Ron Richeson, MD., Cheryl Bowman, and Carl Johnson. Roger Korthius, CPA Williams & Nulle, John Hall, Tim Moser, and Tim Boyd, guests. Lee Kue, and Jada Trammell, office staff.

1. OLD BUSINESS:

a. MINUTES – November 17, 1999. Moved, Seconded, and Passed (MSP) to approve the minutes as presented.

b. FINANCIAL REPORTS:

1. (see attached) Budget and Financial Statements for December 31, 1999, January 31, 2000, and February 29, 2000, were presented by Dave Montague.
2. (see attached) CISD financial report for December 31, 1999, January 31, 2000, and February 29, 2000, was presented by Dave Montague.

c. **EMS PLANNER** President John Bird reported that the Council approved the hiring of a .5 FTE to gather and compile data for review of the Skagit County EMS System. The Council advertised in the Skagit Valley Herald, Bellingham Herald, and the Whidbey Press. Five applications have been submitted to the Council. The Executive Board had decided earlier that a minimum of six applications are needed prior to the review and interview process. In order to begin the process of data collection the Executive Board authorized Lee to contract with Skagit Business Services to retain a person for data collection. Lee reported that the temporary data collector has been working 20 hours per week. He has recently installed the SunPro program. He and Lee will be looking at the different information collected by the three ALS agencies to streamline the information. The Executive Board had asked the Council staff to research different advertising options in hopes of attaining a sixth applicant.

2. NEW BUSINESS:

a. **1999 AUDIT REPORT** (see attached) President John Bird called for "A Special Executive Board Meeting" to convene concurrently with the General Council Meeting, at 7:13 PM. Roger Korthius, CPA, reported that the Council is running smoothly without any abnormalities. Roger clarified some statements in the audit financial report for the Board and Council members. Discussion ensued. The Executive Board MSP to recommend to the General Council to accept the 1999 Audit report as presented. The Special Executive Board adjourned at 7:30 PM. The General Council MSP to accept the 1999 Audit report as presented.

- b. AHS REQUEST - AMBULANCE COSTS** (see attached) President John Bird reported that Affiliated Health Services had ordered the 1999-ambulance replacement (per the 6-year ambulance replacement schedule.) AHS was told the ambulance would be delivered by December 1999. The ambulance was not delivered until February 2000. AHS is requesting the Council consider including \$119,935 for the 1999 ambulance in the 2000 Budget. John reported that the Finance Committee met March 6, 2000 and recommended to the Executive Board to approve the request. The Executive Board recommended to the General Council to approve the request from AHS. **MSP** to approve Affiliated Health Services' request for funding of the 1999 ambulance in the year 2000. (NOTE: AHS was scheduled to receive 2 new ambulances in 2000. They will now receive 3 new ambulances in 2000.)
- c. 2000 BUDGET AMENDMENT** (see attached) President John Bird reported that in order to grant the AHS request for funding of the 1999 replacement ambulance in the year 2000 the Council will need to approve a 2000 Budget amendment. **MSP** to amend the year 2000 Budget by \$119,935 for the AHS 1999 ambulance that was ordered, but not delivered until this year.
- d. ENDOWMENT FUND START-UP FUNDS** President John Bird reported that the Executive Board has recommended to the General Council to approve the release of Skagit EMS Council funds totaling \$48,650.00 from the Horizon Checking Account. Bill DeHon reported that if these monies were released to the Endowment Fund they would be invested as soon as possible. Lee reported that the monies deposited into the Horizon Checking account over the years have not been derived from tax revenues. Discussion ensued. **MSP** to approve the release of funds from the Skagit EMS Council Horizon Checking account of \$48,650.00 to the Skagit EMS Endowment Fund.

FROM THE FLOOR:

- President John Bird reported that the EMS Council is sponsoring its 2nd Annual EMS Conference April 29, 2000. If any one is interested in attending the conference, they can contact the office for a registration form.
- Sgt. Jeff Lee reported that Trooper Paul Gonzales, WA State Patrol, has been asked to speak at the EMS Conference April 29, 2000. His topic is Scene Management. Jeff asked that if any one has ideas of topics that would be appropriate for Paul to cover, contact either himself or Paul as soon as possible

3. COMMITTEE REPORTS:

- a. AD-HOC EMS SYSTEM REVIEW** Erv reported that the Committee met Thursday, March 16, 2000. The Committee will make a recommendation to the Executive Board at the next Board meeting.
- b. ENDOWMENT FUND** (See **4d** above.)

- c. **CISD** President John Bird reported that as of December 31, 1999, Mark Watkinson resigned as Chairperson of the CISD Steering Committee. The Committee is meeting Friday, March 24, 2000, and will be discussing the election of a Chairperson.

- d. **COMMUNICATIONS** President John Bird reported that he appointed Sandy Doherty, Assistant Director Skagit 9-1-1, as the Chairperson of the Communication Committee. The Committee has not met. The Council sent an inquiry form to all of the Skagit County Fire Departments/Districts asking them to inform the Council of their 1999-call volume. Once the Council has an accurate number of calls for the departments/districts the Communication and Equipment Committee's will meet and review the 1999-call volume numbers and the 2000 FD Equipment and Communication reimbursement allocations. The Council is still waiting to hear from a few departments/districts.

- e. **ED & TRNG/PUBLIC INFO** Isle Lindall was not in attendance.

- f. **EQUIPMENT** Jim Allen was not in attendance. (See 5d above)

- g. **FINANCE** Ken Lange was not in attendance. President John Bird reported that the Committee met March 6, 2000. They discussed the request from AHS (see 4b above) and a request from the Skagit County Fire Commissioners Association requesting funding for 2000 dispatch costs. The Committee decided to **TABLE** the request until after the next Fire Commissioners meeting where they should be discussing dispatch fees.

- i. **HOSPITAL** President John Bird reported that he appointed Carolyn Kozik, Island Hospital, as the Chairperson for the Hospital Committee.

- h. **MEDICAL CONTROL** Dr. Bethke was not in attendance. Dr. Richeson reported that the Committee has met. They discussed the LifePak 12 upgrades and possible amendments to the ALS Protocols.

- j. **MCI** Carl Johnson reported that Mark Malone has been coordinating with Sedro-Woolley School District and Sedro-Woolley Fire for an MCI drill May 6, 2000. Mark has also been in contact with SC FPD #5 – Edison with hopes to set up a drill with them in the fall of 2000.

6. EXECUTIVE DIRECTOR

- Lee reported that the Medical Control Committee and the Executive Board authorized the Council to purchase LifePak 12 upgrades for approximately \$120,000. The upgrades will be paid from the ALS Capital Reserve Fund Account.
- (see attached) Lee also reported that the Council has set up two reserve fund accounts. One for the roll over of '99 FD Equipment and another for the roll over of '99 FD Communication Equipment. These funds will be accessed similar to the ALS Capital Reserve Fund, and are intended for the purchase/reimbursement of non-budgeted BLS type equipment or bulk purchases for all EMS (BLS) agencies, as the need arises.
- Lee thanked everyone for their interest and participation in the Council.

President John Bird thanked everyone for their continuing support and hard work. He also thanked the Council staff for their hard work.

The Board adjourned at 8:30 PM

Respectfully submitted,

Jada N. Trammell
Recording Secretary

SKAGIT EMS COUNCIL GENERAL COUNCIL MINUTES

June 22, 2000

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Meeting called to order at 7:20 PM, Cranberry Tree, Mount Vernon, by President John Bird. Self introductions by those present: Dan Harju, Judy Williams, Judy Coffell, Alice Clark, Cheryl Bowman, Tonya Bieche, Erv Lindall, Isle Lindall, Dave Stafford, John Pauls, Dave Montague, Ron Richeson, MD., and Dennis Taylor. Guest: Rick Smith, Skagit 9-1-1. Lee Kue, and Jada Trammell, office staff.

1. OLD BUSINESS:

- a. MINUTES – March 23, 2000. Moved, Seconded, and Passed (MSP) to approve the minutes as presented.

b. FINANCIAL REPORTS:

- (1) (see attached) Dave Montague presented the Budget and Financial statements for May 31, 2000.
(2) (see attached) Dave Montague presented CISM financial report for May 31, 2000.
(3) (see attached) Dave Montague presented the Endowment Fund financial reports for May 31, 2000.

- c. **EMS PLANNER** The temporary data collector had begun the data collection and the report development process. He left in mid May. The position is still open. The Council is waiting for one more application. When the Council receives the sixth and final application, they will begin the review and interview process. It was discussed to expand the advertising for the position. The Council staff was directed to contact the five applicants and see if they were still interested in the position.

2. NEW BUSINESS:

- a. **AHS PARAMEDIC SERVICES** President John Bird reported that Lee, Dr. Richeson, and himself have met with Affiliated Health Services and discussed the Paramedic Services in Skagit County. AHS presented the Council with a proposal to expand Med 4 from 12 hours to 24 hours a day as requested by the Council. The Council and AHS are currently in discussions regarding the proposal. The Executive Board hopes to have an official proposal to present to the General Council by late July or early August.

- b. **EMS LEVY** (see attached) Lee reported that the Skagit County EMS Levy expires the end of this year and will appear on the ballot for renewal November 2000. Lee also reported that in order to meet the presentation deadline to the County Commissioners a Special General Council meeting will be called either late July or early August.

- c. **2000 NOMINATIONS COMMITTEE** President John Bird reported that the election for both Council President and Council Secretary will take place in November. John asked

anyone interested in serving on the Nominating Committee to please contact either him or the Council staff.

- d. **YEAR 2000 AWARD NOMINEES FORMS** (see attached) President John Bird reported that the 2000 Award Nominee Form is included in the meeting packets.
- e. **ANNUAL SALMON BBQ** Dr. Richeson reported that the Annual BBQ is tentatively set for September 18, 2000 at 5:00 PM.

FROM THE FLOOR:

- Nothing from the floor.

3. COMMITTEE REPORTS:

- a. **AD-HOC EMS SYSTEM REVIEW** President John Bird reported that the Committee recommended the Executive Board hire an outside consultant to review the Skagit County EMS System. The Executive Board decided to hold off on the review at this time due to the short time frame. John also reported that he has terminated the Committee.
- b. **ENDOWMENT FUND** Bill DeHon was not in attendance. President John Bird reported that the monies have been fully invested.
- c. **CISD** Bill DeHon was not in attendance.
- d. **COMMUNICATIONS** (1) President John Bird has appointed David Skrinde, SC FPD #3, as the Chairperson for the Committee. The Committee will be meeting within the next couple of weeks to discuss the 2000 FD Communication Equipment requests.

(2) Rick Smith, Skagit 9-1-1 Director, reported that they have formed a Committee to review and discuss the fee schedule of 9-1-1 dispatch budget. The Committee has invited a WA State 9-1-1 representative to attend a meeting to provide data and figures from other dispatch centers in the State. Rick also reported that they are in the last stages of developing a contract with the dispatchers.
- e. **ED & TRNG/PUBLIC INFO** Isle Lindall reported that the 2000 EMT applications have been sent out to the Skagit County Fire Service agencies. The deadline for the applications is August 1, 2000.
- f. **EQUIPMENT** Jim Allen was not in attendance.
- g. **FINANCE** Ken Lange was not in attendance.

i. HOSPITAL Carolyn Kozik was not in attendance.

h. MEDICAL CONTROL Dr. Bethke was on duty and not in attendance. Dr. Richeson reported that the Committee is currently working on rewriting and expanding ALS and BLS protocols.

j. MCI Carl Johnson was not in attendance. President John Bird reported that an MCI drill took place May 20, 2000, in Sedro-Woolley. Everything went well and the participants learned some valuable information.

6. EXECUTIVE DIRECTOR

- Lee thanked everyone for their interest and participation in the Council.

The Board adjourned at 8:10 PM

Respectfully submitted,

Jada N. Trammell
Recording Secretary

SPECIAL GENERAL COUNCIL MEETING
MINUTES
August 10, 2000
6:30 PM
Cranberry Tree

1. **MEETING CALLED TO ORDER:**

President John Bird called the meeting to order at 7:30 PM. Members present: Dave Stafford, Rick Smith, John Pauls, Isle Lindall, Mark Malone, Alice Clark, Diane Speer, Ken Lange, Richard Bethke, MD., Bill DeHon, Ron Richeson, MD., Richard Curtis, Erv Lindall, Jeff Lee, and Paul Wagner. Visitors: Robin Vargas, Jubal Wilson, Tim Moser, and Rick Jennings. Lee Kue and Jada Trammell, office staff.

2. **6-YEAR AMBULANCE REPLACEMENT SCHEDULE:** (see attached)

The Finance Committee reviewed and recommended the replacement schedule to the Executive Board for approval. The Executive Board reviewed and recommended to the General Council to adopt the 6-year Ambulance Replacement Schedule as presented. **MSP** to accept and adopt the 6-year Ambulance Replacement Schedule, as presented.

3. **2001 DRAFT BUDGET:** (see attached)

Lee reviewed the 2001 DRAFT Budget with the members. The Finance Committee recommended to the Executive Board to approve the 2001 DRAFT Budget as presented. The Executive Board recommends the General Council to adopt the 2001 DRAFT Budget as presented. Discussion ensued. **MSP** to accept and adopt the 2001 DRAFT Budget as presented.

4. **6-YEAR DRAFT BUDGET:** (see attached)

President John Bird reported that the 6-year DRAFT Budget is based on the 2001 Budget, (approved earlier.) The Finance Committee and Executive Board recommends the 6-year DRAFT Budget. Discussion ensued. **MSP** to accept and adopt the 6-year DRAFT Budget as presented.

5. **EMS LEVY (TERM & MILL RATE):** (see attached)

Lee reviewed the EMS Levy Mill Rate and Term. The Finance Committee met and recommended to the Executive Board to approve the EMS Levy Mill Rate at \$.34/1000 for a 6-year Levy Term. Following that meeting Lee met with County Administrator, Mike Woodmansee, who advised that the Council use an inflation factor of 6%, not the 2.7% previously informed from a County person. The 6% inflation factor lowered the Mill Rate from \$.34/1000 to \$.30/1000. The Executive Board recommends to the General Council to approve and present to the Skagit County Commissioners an EMS Levy Mill Rate of \$.30/1000 for a 6-year Levy Term. Discussion ensued. **MSP** to approve and present to the Skagit County Commissioners the Skagit EMS Levy at \$.30/1000. **MSP** to approve and present the Skagit County Commissioners the Skagit EMS Levy for a 6-year Levy Term.

6. **AHS CONTRACT AMENDMENT:** (see attached)

Lee reported that the Executive Board directed him and President John Bird to continue negotiations with Affiliated Health Services regarding the proposal for

expansion of ALS services. AHS has proposed to staff another 12-hour ALS vehicle with overlapping time period with the current 12-hour ALS vehicle, contingent on increase of contractual payments. They have also agreed to dedicate Med 1, 2, and one of the 12 hour ALS teams to 9-1-1 response. The Executive Board recommends to the General Council to discuss the concept AHS has proposed of increasing the contractual payment for Med 1, 2, and 4, and adding another 12-hour ALS unit. Discussion ensued.

Moved and Seconded to accept the proposal presented from Affiliated Health Services with the exception that Med 1, 2, and the additional 12-hour ALS vehicle be staffed with 2-Paramedics.

Motion failed (5-for; 7-against.)

(Editorial Note: council does not intend to required staffing ALS Ambulances beyond the minimum state requirements of 1 Medic and 1 EMT for Med 1 & 2.)

Discussion ensued.

Moved and Seconded to accept the proposal from Affiliated Health Services as presented. **AMENDMENT** direct Lee and John Bird (negotiators) to continue discussions with Affiliated Health Services and express the desire of staffing the additional 12-hour ALS vehicle with 2-Paramedics.

Passed to accept the proposal from AHS as presented, along with directing Lee and President John Bird (negotiators) to continue discussions with AHS and express the desire of staffing of the additional 12-hour ALS vehicle with 2-Paramedics. (Editorial Note: Med 1 & 2 to remain as currently staffed with 2 Paramedics as elected by AHS. Our contract for Paramedic Ambulance Services specifies the State minimum of 1 Paramedic and 1 EMT to constitute an ALS team.)

7. **FYI – PRESENTATION TO SKAGIT COUNTY COMMISSIONERS**
AUGUST 14, 2000, 10:30 AM:

Lee reported that the scheduled presentation to the Skagit County Commissioners is Monday, August 14, 2000, at 10:30 AM, at the Skagit County Administration Building, in the Commissioner's Hearing Room. Lee requested that anyone who is available to attend the presentation please come. The Commissioners will have to make a final decision on the Skagit County EMS Levy Mill Rate and Term by the first part of September 2000.

8. **ADJOURNMENT:**

The meeting adjourned at 9:15 PM.

Respectfully Submitted,

Jada N. Trammell
Recording Secretary

SKAGIT EMS COUNCIL GENERAL COUNCIL MINUTES

September 27, 2000

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Meeting called to order at 7:20 PM, Cranberry Tree, Mount Vernon, by President John Bird. Self introductions by those present: Isle Lindall, Val Faddis, Judy Coffell, Dan Costanti, Marty Coble, Dave Skrinde, Tonya Bieche, Jack Kennedy, John Church, Mark Malone, Bill DeHon, Jeff Lee, Ken Lange, John Pauls, Diane Speer, Ron Richeson, MD., Jim Porch, Alice Clark, Dan Harju, and Richard Curtis. Guests: Rick Smith, Skagit 9-1-1, Jodi Monroe, North Region EMS & Trauma Care Council, and Barb Pauls. Lee Kue, and Jada Trammell, office staff.

1. OLD BUSINESS:

a. MINUTES – **Moved, Seconded, and Passed (MSP)** to approve the minutes from the June 22, 2000 meeting, also the minutes of the *August 10, 2000 Special Meeting*, as presented.

b. FINANCIAL REPORTS:

(1) (see attached) John Bird presented the Budget and Financial statements for August 31, 2000.

(2) (see attached) Bill DeHon presented CISM financial report for August 31, 2000.

(3) (see attached) Bill DeHon presented the Endowment Fund financial reports for August 31, 2000.

c. **EMS PLANNER** Lee reported that the EMS Council is contracting with Skagit Business and Staffing for the work of Mary Beth Brown. Mary Beth is currently learning the Skagit County EMS System while developing a database.

d. **DIALOGUE WITH SC COMMISSIONERS** (see attached) President John Bird reported that he and Lee met with the Skagit County Commissioners and presented them with the \$.30/1,000 EMS Levy Mil Rate that was approved at the August 10, 2000, Special Meeting. The Commissioners voted that the EMS Levy Mil Rate renew at \$.25/1,000.

e. **DIALOGUE WITH AHS** President John Bird reported that he and Lee have been meeting with Affiliated Health Services discussing the possible expansion of ALS Services in Skagit County. The hope is to have the negotiations complete and a DRAFT contract between EMS Council and AHS by the November 29, 2000 General Council meeting.

2. NEW BUSINESS:

a. **NOMINATIONS COMMITTEE** Dave Skrinde, Nominations Committee Chairperson, reported that they have two nominations for the position of Council President, Dennis Taylor and John Pauls, and one nomination for position of Council Secretary, John Bird. President John Bird asked for any nominations from the floor. There were no more nominations from the floor at this time. The nominations will remain open until the November General Council Meeting.

FROM THE FLOOR:

- President John Bird reported that Dr. Richeson's Annual BBQ was Monday, September 20, 2000. John named off the Award Recipients. John also reported that the Skagit EMS Council received an award from DEM.
- Rick Smith gave a brief report on the current issues of Skagit 9-1-1. (see attached)
- President John Bird reported that Dennis Taylor is the Chairperson for the EMS Levy Committee.

3. COMMITTEE REPORTS:

- EMS RESPONSE FACT-FINDING** Mark Malone reported that he is in the process of organizing the Committee. The first meeting is scheduled for October 12, 2000, at 10:00 AM, at Dr. Ron Richeson's Training Facility.
- ENDOWMENT FUND** Bill DeHon nothing to report.
- CISD** Bill DeHon nothing to report.
- COMMUNICATIONS** Dave Skrinde reported that the 2001 FD Communication Equipment Requests have been sent out to the Fire Service Agencies.
- ED & TRNG/PUBLIC INFO** Isle Lindall reported that the 2000 EMT class is currently running with 32 students.
- EQUIPMENT** Jim Allen was not in attendance.
- FINANCE** Ken Lange reported that the Committee met September 20, 2000, and will be meeting the second Tuesday of every month.
- HOSPITAL** Carolyn Kozik was not in attendance.
- MEDICAL CONTROL** Dr. Bethke was not in attendance. Dr. Richeson reported that the Committee is currently working on rewriting and expanding ALS and BLS protocols. In addition, the LifePak 12's have been retrofitted with the Capnography option.
- MCI** Carl Johnson was not in attendance. Mark reported that Guemes Island Fire Department is on line with the MCI Training. The Committee will be meeting soon to discuss possible MCI Drills for the year 2001.
- PUBLIC INFORMATION** President John Bird reported that he has appointed Ric Jennings to chair this Committee.

6. EXECUTIVE DIRECTOR

- Lee thanked everyone for their interest and participation in the Council.

The meeting adjourned at 7:50 PM

Respectfully submitted,

Jada N. Trammell
Recording Secretary

SKAGIT EMS COUNCIL GENERAL COUNCIL MINUTES

November 29, 2000

Page 1

Meeting called to order at 7:30 PM, Cranberry Tree, Mount Vernon, by President John Bird. Self introductions by those present: Ron Richeson, MD., Mark Malone, John Pauls, Marty Coble, Dan Costanti, Cheryl Bowman, Judy Williams, Ken Lange, Val Faddis, Judy Coffell, Judd Wilson, Bill DeHon, Paul Wagner, Lloyd Tjeerdsma, Ric Jennings, Dave Montague, Bud Bowers, David Skrinde, Diane Speer, Isle Lindall, Erv Lindall, Jim Allen, John Church, Dave Alberts, Tonya Bieche, Evan Swanson, Rusty Carpenter, Dennis Taylor, Carl Johnson, Jim Porch, Rick Bethke, MD., Richard Curtis, and Alice Clark. Guests: Rick Smith, Dave Zoeller, Al Carlin, Tim Moser, Jack Kennedy, and Mary Beth Brown. Lee Kue, and Jada Trammell, office staff.

1. OLD BUSINESS:

a. MINUTES - Moved, Seconded, and Passed (MSP) to approve the minutes from the September 27, 2000 meeting as presented.

b. FINANCIAL REPORTS:

(1) (see attached) Dave Montague presented the Budget and Financial statements for October 31, 2000.

(2) (see attached) Bill DeHon presented CISM financial report for October 31, 2000.

(3) (see attached) Bill DeHon presented the Endowment Fund financial reports for October 31, 2000.

c. **EMS LEVY** President John Bird reported that the Skagit County Medic One Levy passed with 69%. John thanked everyone involved for their time and efforts. He also thanked Dennis Taylor who served as Chairperson for the Committee.

d. **EMS PLANNER** President John Bird reported Mary Beth Brown has been working at the Council since August of this year. Mary Beth explained to the Council that she has been working on cleaning up the data from the three ALS agencies and Skagit 9-1-1. She will soon be working with the Medics beginning next year to standardize the input of data.

e. **DIALOGUE WITH AHS** President John Bird reported that he, Lee, and Dr. Richeson have been meeting with Affiliated Health Services discussing the possible expansion of ALS Services in Skagit County. The Council received a letter from AHS, received November 27, 2000, explaining an expected shortfall in Medicare reimbursements for 2001 due to the upcoming Health Care Finance Administration mandates. AHS requests an additional \$110,000, over the \$750,000 previously agreed to by both AHS and the Council. The total funds requested by AHS for the year 2001 is \$860,000. John read the letter to the Council, verbatim. John, Lee, and Dr. Ron will be meeting with Affiliated to discuss the latest request. Discussion ensued. President John foresees a Special General Council meeting held within the next 60 days to discuss the ALS contract with Affiliated Health Services.

2. NEW BUSINESS:

- a. **ELECTIONS (written ballot)** President John Bird reported that there are two nominations for the position of President, John Pauls, and Dennis Taylor. There is one nomination for the position of Secretary, John Bird. President John Bird asked if there were any nominations from the floor. **MSP** to close the nominations for President and Secretary. **Elected for position of Council President, John Pauls. For position of Council Secretary, unanimous vote, John Bird. Terms of office are January 1, 2001 through December 31, 2002.**
- b. **RETIREMENT CONTRIBUTION FOR 2001** President John Bird reported that the Executive Board recommended to the General Council that the EMS Council pension plan contribution for 2001 for eligible staff employees be set at 6.5% of their base pay. **MSP** to set the EMS Council pension plan contribution for eligible staff employees at 6.5% of their base pay.
- c. **2001 MEETING CALENDAR** (see attached) President John Bird presented the 2001 Proposed Meeting Calendar. It was the recommendation of the Executive Board to approve the calendar as presented. **MSP** to accept the 2001 Proposed Meeting Calendar.

FROM THE FLOOR:

- Nothing from the floor.

3. COMMITTEE REPORTS:

- a. **EMS RESPONSE FACT-FINDING** Mark Malone reported that the Committee will be conducting their third meeting Thursday, November 30, 2000, 10:00 AM. The Committee has been discussing the problems and possible solutions of data collection.
- b. **ENDOWMENT FUND** Bill DeHon reported that the checking account interest rate at Skagit State Bank has been doubled and has the opportunity to be tripled. The investment funds at VanGuard have been earning anywhere from a -8% to +48%.
- c. **CISM** Bill DeHon reported that the checking account interest rate at Skagit State Bank has been doubled and has the opportunity to be tripled. The CISM Team has completed their School Crisis Response Training and is updating their team training.
- d. **COMMUNICATIONS** Dave Skrinde reported that the 2001 FD Communication Equipment Requests have been sent out to the Fire Service Agencies. The deadline for submission of the requests is December 31, 2000.

- e. ED & TRNG/PUBLIC INFO** Isle Lindall reported that the 2000 EMT class is going well. The 3rd exam is scheduled for Saturday, December 2, 2000. The State written exam is scheduled for December 12, 2000. Earl has sent out the 2001 CPR/HIV calendars to the Skagit County Fire Service Agencies. He would like to hear feed back from the agencies regarding any scheduling conflicts.
- f. EQUIPMENT** Jim Allen thanked the Committee for all of their hard work and efforts.
- g. FINANCE** Ken Lange thanked the Committee for all of their hard work and efforts.
- i. HOSPITAL** Carolyn Kozik was not in attendance.
- h. MEDICAL CONTROL** Dr. Bethke reported that the Committee has been working on some revisions and additions to the ALS and BLS protocols. He also reported that the Capnography is up and running. Dr. Richeson reported that there are a few additional ALS protocols in the works to include the Quick Trach protocol. Dr. Ron reported that Dr. Bethke will be stepping down from the Executive Board as Chairperson for the Medical Control Committee. Dr. Bethke wishes to remain a member of the General Council. Dr. Ron thanked Dr. Bethke for all of his time and efforts he has devoted to the Skagit County EMS System.
- j. MCI** Carl Johnson reported that they are still planning to conduct 2 MCI drills in the year 2001. The Committee will meet sometime in January 2001.
- k. PUBLIC INFORMATION** Ric Jennings – nothing to report.

6. EXECUTIVE DIRECTOR

- Lee thanked everyone for their interest and participation with the Council and their commitment to the Skagit County EMS System.
- Lee also welcomed Mary Beth. He reported that he is excited for the data collection developments on the horizon that will benefit all emergency services.
- Lee welcomed anyone with questions or concerns to either call or stop by the office to talk to him or other staff members.

7. PRESIDENT

- President John Bird reported that it has been an honor to serve as the Council President for the past two years. He thanked the office staff, Lee, Jada, Earl, and Sherry for all of their hard work.
- President John Bird welcomed the newly elected Council President John Pauls.

The meeting adjourned at 8:25 PM

Respectfully submitted,

Jada N. Trammell
Recording Secretary